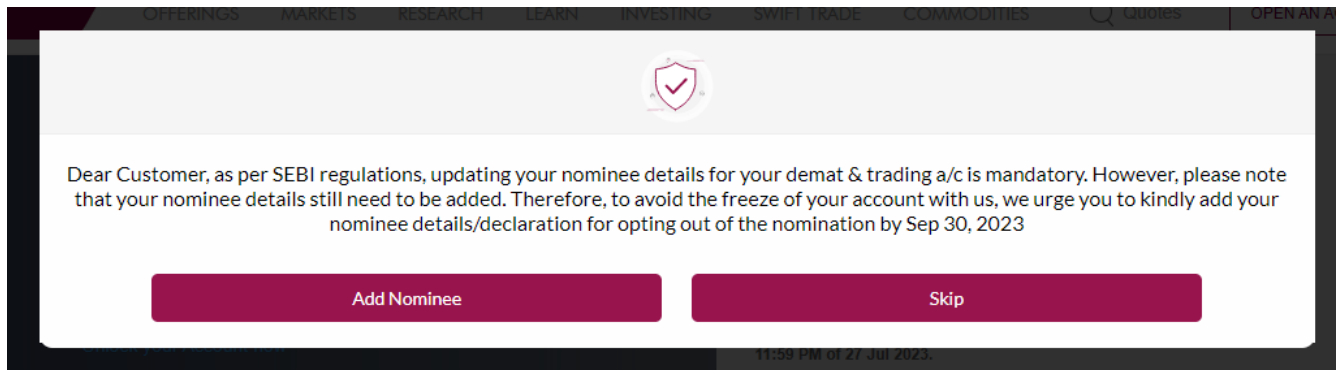


How to add a Nominee Online?

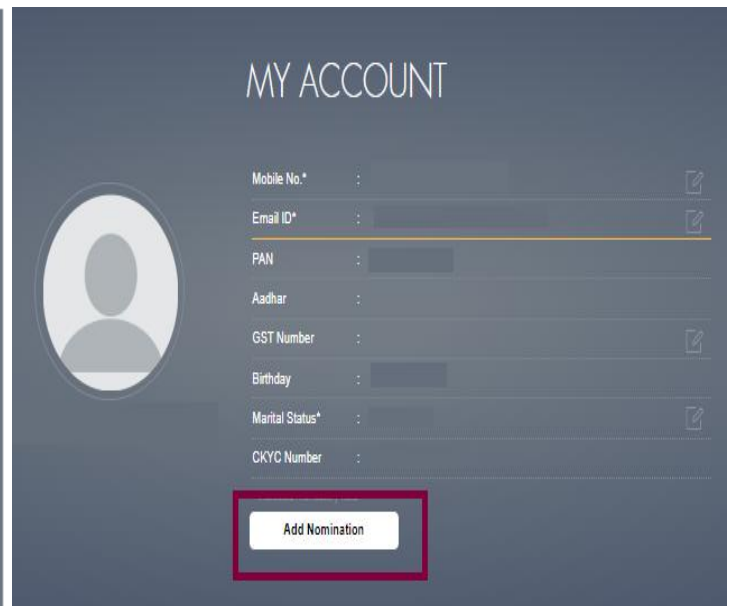
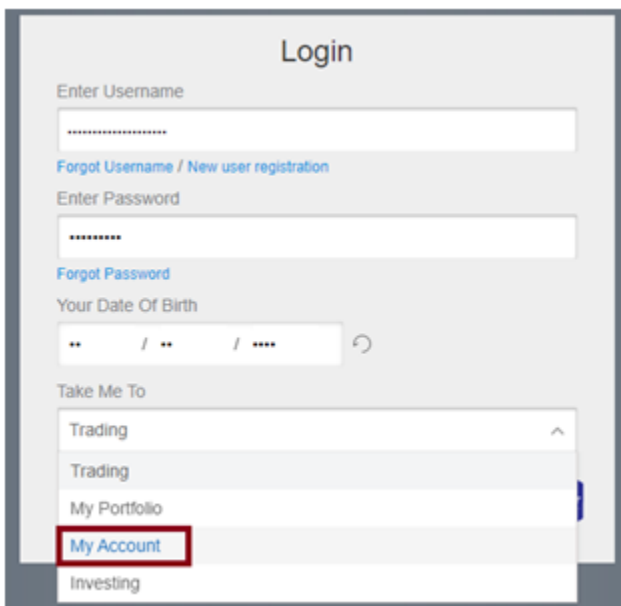
Please note: This process is only for NSDL accounts, for a CDSL account or if you have multiple holders on the account, please submit the following documents at the nearest Axis Bank branch:

1. The Multiple Nomination Form ([Click Here](#) to download)

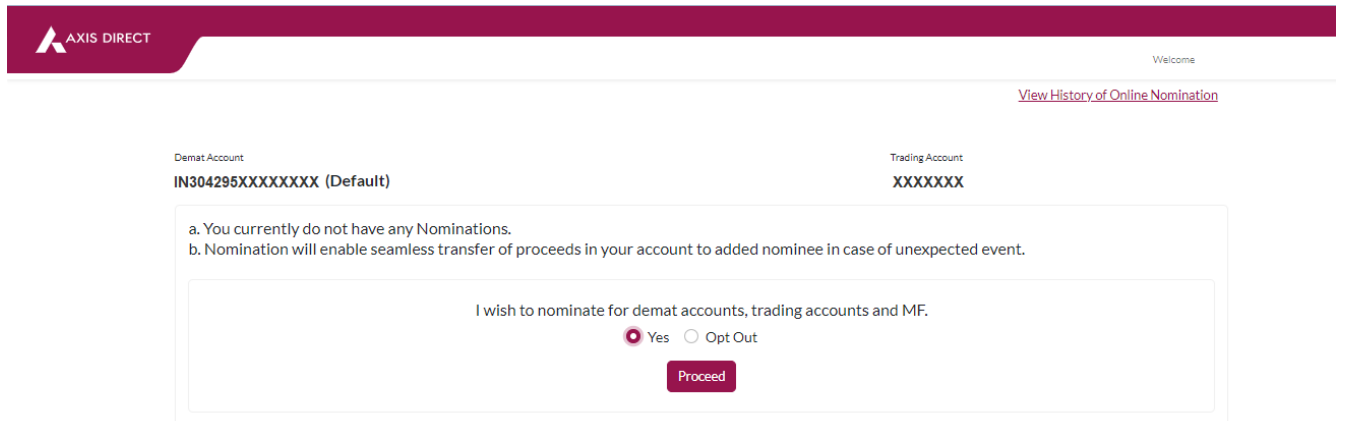
Step1: [Click Here](#) to login to your account, You would get the following pop up to update nomination is not updated in your account, if already updated and you wish to change the details select **'My Account'** from the **'Take Me To'** dropdown and click on the **'Add Nomination'** tab



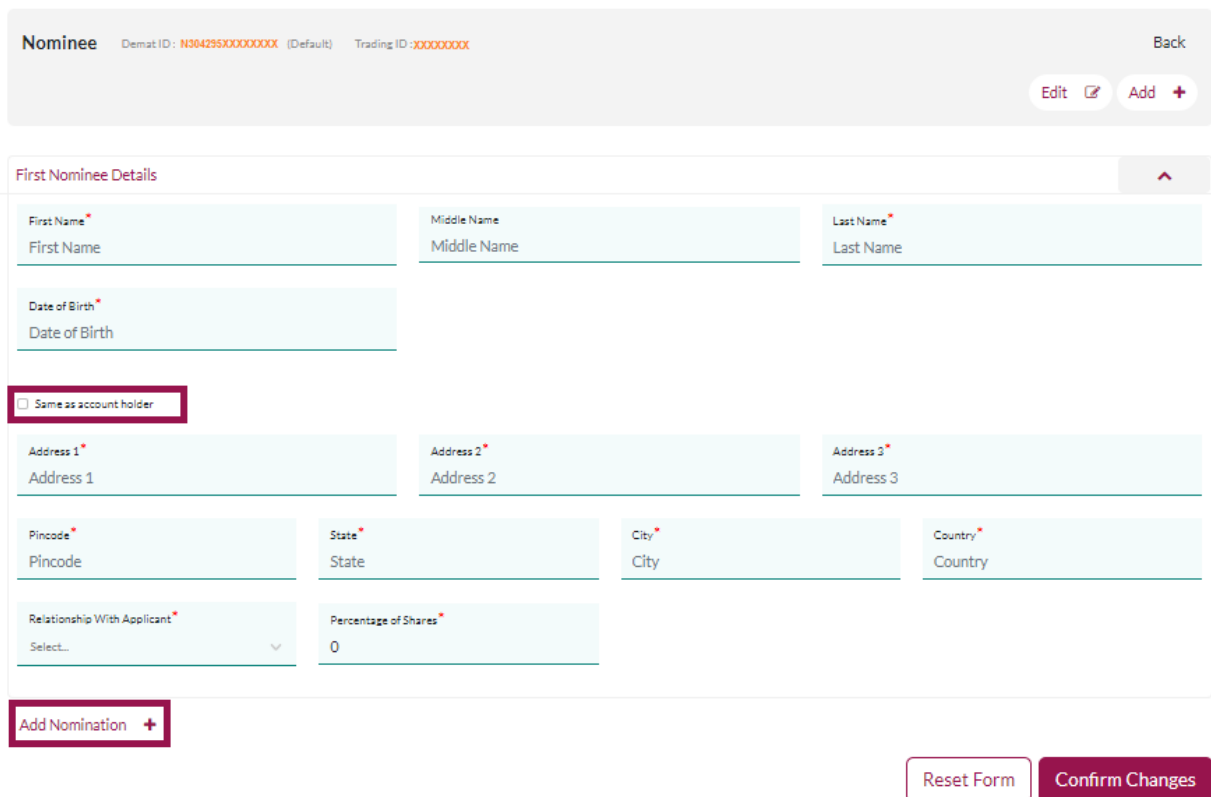
If already updated and you wish to change the details select **'My Account'** from the **'Take Me To'** dropdown and click on the **'Add Nomination'** tab



Step3: If you are nominating someone on your account for the first time, the system will ask you to either Opt Out or update nomination choose your desired option and click on 'Proceed'



Step4: Fill in the details of Nomination in the online form, in case the nominee stays on the registered address on the account, you can pre fill the details by click on '**Same as account holder**' if you wish to add more than 1 nominee you can click on the '**Add Nomination**' and fill in the details, once you have updated the details click on the '**Confirm Changes**' tab



Step5: A pre- filled form as shown in the image below will pop up, please check the details, once confirmed scroll right at the bottom of the form to find **'I wish to nominate Demat & Trading/MFD account [As per details given below]'** disclaimer accept the disclaimer if you agree and then click on **'Proceed'**

AXIS DIRECT

FORM FOR NOMINATION
(To be filled in by individual applying singly or jointly)

Nomination Registration No. Date:

NSDL DP ID Trading ID

CDSL DP ID Demat Client ID

NOMINATION OPTION
Use the tick boxes (joint holders hereby declare that)

I wish to nominate Demat & Trading Account (As per details given below)

I hereby confirm that I / We do not wish to appoint any nominee(s) in my / our trading / demat account and understand the consequences involved in non-appointment of nominee(s) and further we assure that in case of death of all the account holders, my / our legal heirs would need to submit all the requisite documents / information for claiming of assets held in my / our trading / demat account, which may also include disbursements issued by Court or other such competent authority, based on the value of assets held in the trading / demat account.

NOMINATION DETAILS
You wish to make a nomination and do hereby nominate the following person(s) who shall receive all securities held in the Depository by me / us in the said beneficiary owner account in the event of my / our death. This nomination shall supersede any prior nomination made by me/us and any beneficiary document executed by me / us.

Nomination can be made upto three nominees in the account.

	Details of 1st Nominee	Details of 2nd Nominee	Details of 3rd Nominee
1	Name of the nominee(s) (Mr./Ms./Others) First Name Middle Name Last Name	XXXXXXXX	
2	Share of each Nominee		
A)	For NSDL <input type="checkbox"/> Equity <input type="checkbox"/> For equity (joint equity percentage)	100	
B)	For CDSL Percentage allocation of securities Residual Securities (Please tick any one nominee. If not marked default will be first nominee): <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
3	Relationship with the Applicant (if any)	Spouse	
4	Country	INDIA	
5	Mobile/Telephone No. of nominee(s)		
6	Pin No.		
7	Email ID of nominee(s)		
8	Nominee Identification details - (Please tick any one of following and provide details of same) <input type="checkbox"/> Photograph & Signature <input type="checkbox"/> PAN <input type="checkbox"/> Aadhaar - UID <input type="checkbox"/> Saving Bank account No. <input type="checkbox"/> Proof of identity <input type="checkbox"/> Demat Account No. <input type="checkbox"/> DP ID		
9	Sex of Beneficiary Age (Sr. Nos. 10-18 should be filled mandatorily if nominee is a minor)		
10	Name of Guardian (Mr./Ms./Others) First Name Middle Name Last Name Mobile/Telephone No. of Guardian Pin No. Email ID of Guardian Relationship of Guardian with nominee Guardian Proof of identity		
11	Name & Signature of Account Holder(s) Name(s) of holder (s)	Self/1st Holder	2nd Holder
12	Signature(s) of holder (s)	Signature of 1st Holder	Signature of 2nd Holder
13	Details of Witness for Nomination Name of the Witness Address of Witness Signature of Witness		
14	Nominee Birth Certificate		

Place Date

Notes:

- The nomination can be made only by individuals holding beneficiary owner accounts on their own behalf singly or jointly. Non-individuals including agency, trust, body corporate and partnership firm, family of Hindu Undivided Family, holder of power of attorney cannot nominate. If the applicant is a joint holder, all joint holders will sign the nomination form.
- A minor can be nominated. In that event, the name and address of the Guardian of the minor nominee shall be provided by the beneficiary owner.
- The nominee(s) shall not be a trust, society, body corporate, partnership firm, family of Hindu Undivided Family or a power of attorney holder. A non-resident Indian can be a nominee, subject to the exchange controls in force from time to time.
- Nomination in respect of the beneficiary owner account stands rescinded upon closure of the beneficiary owner account. Similarly, the nomination in respect of the securities shall stand rescinded upon transfer of the securities.
- Transfer of securities in favour of a Nominee(s) shall be valid discharge by the depository and the Participant against the legal heir.
- Nomination can be made upto three nominees in a demat account. In case of multiple nominees, the Client must specify the percentage of stake for each nominee that shall not be less than 10% in the event of the beneficiary owner not indicating any percentage of allocation share for each of the nominees, the default option shall be to split the equity equally amongst all the nominees. The first nominee of Demat account will be considered as default nominee for Trading account.
- On account of substitution of securities nominee by the beneficiary owner, the earlier nomination shall stand rescinded. Hence, details of nominee as mentioned in the FORM at the time of substitution will be considered. Therefore, please mention the complete details of all the nominees.
- Copy of any proof of identity must be accompanied by original for verification or duly attested by any entity authorized for attesting the instrument.
- Savings bank account details shall only be considered if the account is maintained with Axis Bank Ltd.
- DP ID and client ID shall be provided where demat details is required to be provided.

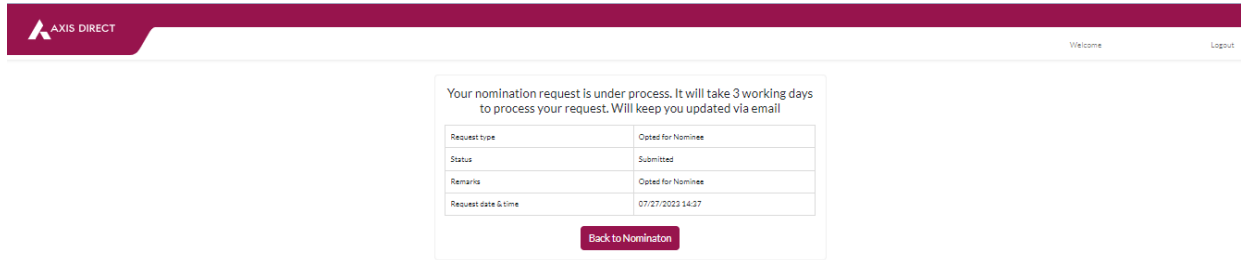
I wish to nominate Demat & Trading / MFD account [As per details given below]

Download Form **Proceed**

I wish to nominate Demat & Trading / MFD account [As per details given below]

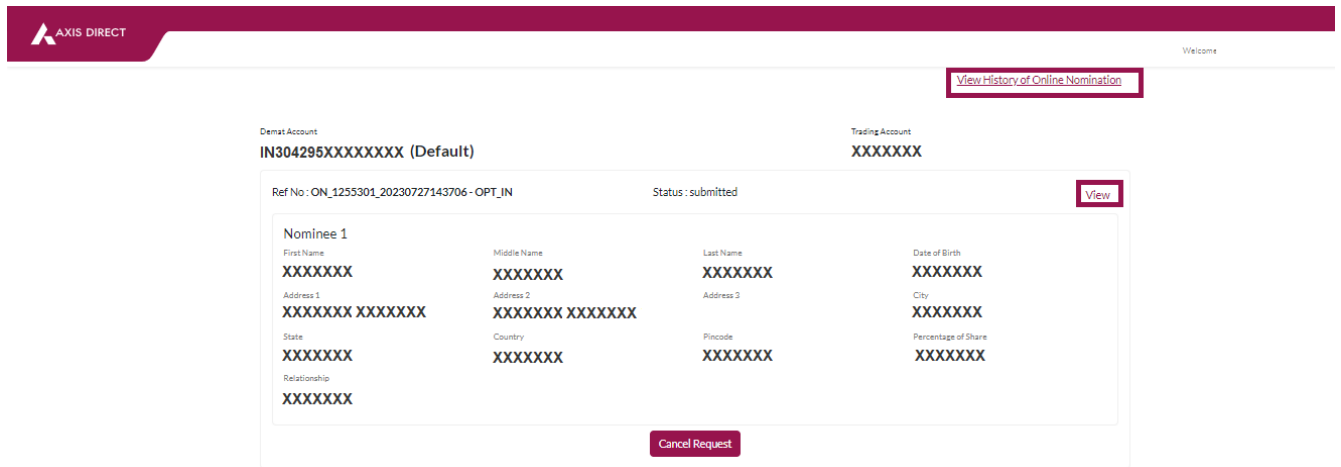
Download Form **Proceed**

Step6: A success message would show up and the following pop confirms that your nomination request has been taken

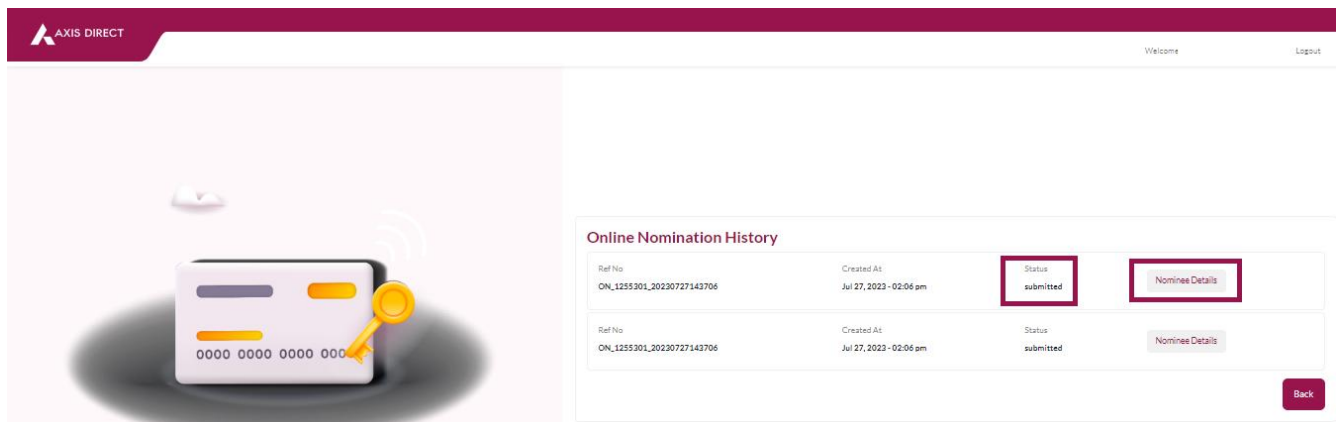


Check Status:

Login to your account and select **'My Account'** from the **'Take Me To'** dropdown and then click on the **'Add Nomination'** tab, once you do that red **'View History of Online Nomination'** link as shown in the image below



The Following page would show up, if the status says **'Submitted'** that means your request is under process, if it says **'Rejected'** it is rejected and the reason will be shared with you on your registered E-mail ID, if the status says **'Downloaded'** it is processed, if you click on the **'Nominee Details'** link you would be able to view the nominee details in a pop up as shown below



Nominee Details pop up

Nominee Details ✕

Nominee 1

First Name	Middle Name	Last Name	Date of Birth
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
Address 1	Address 2	Address 3	City
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
XXXXXXX	XXXXXXX		
State	Country	Pincode	Percentage of Share
XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
Relationship			
XXXXXXX			

END