

Check List for opening - Individual Account

Sr	Required Documents	list of Documents Account holder can provide
1	Account holder Pancard	Account holder Pan with the signature and IPV should be done by the concern RM(PAN name should match with name on NSDL site.In case of any differences customer should rectify before submitting AOF)
2	Account holder Address proof	<p>Any one from below list</p> <p>1)Bank statement (Not less than 3 months)</p> <p>2)Banker's letter</p> <p>3)Passbook</p> <p>4)Telephone Bill (Not less than 3 months)</p> <p>5)Electricity Bill (Not less than 3 months</p> <p>Proof should not be more than 3 months /</p> <p>It Should be signed by authorized person and IPV should be done by the concern RM</p> <p>Any one from below list</p>
3	Account holder Bank Proof	<p>1)Bank Statement (Not less than 3 months)</p> <p>2)Cancelled cheque (Original Cancelled Cheque with the Account holder signature)</p> <p>3)Banker's letter on bank letter head</p> <p>4)Passbook ,</p> <p>bank proof should be containing IFSC Code</p> <p>MICR , AC type and it should not be not more than 3 month old. And it Should be signed by authorized person / and IVPshould be done by the concern RM</p>
4	Annual Income	Income should be ticked in AOF
5	Net worth as on date	Net worth and as on date should be mentioned in AOF
6	Nature of business	should be mentioned in the AOF
7	Mobile no / Email id	should be mentioned in the AOF
8	Advisory and group name to be mentioned on the form -	Mapping details - Rm name and group name should be mentioned on the application
9	All Kyc Documents should be verified with the original one and IVPstamp should be there on all the kyc documents	In person verification stamp should be there on all the kyc documents by the concern RM
10	Risk Profiler / Fee schedule / IPS Details should be mentioned in the AOF	Ac would not be processed , if fee / risk profiler / IPS details will not be mentioned in AOF

	<p>Also note CVL kra / Kyc should be validated for all the holders otherwise account will not be process further</p>	<p>KYC documents (pan / address proof) required for all the holders in case client wish to have second holder / Third Holder in the account along with the signature in required places</p>
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