

## **Check List for opening HUF account**

Sr	Required Documents	List of Documents Client Should provide
1	HUF Pancard	HUF Pan card with the original HUFstamp authorized person signature and IPV should be done by the concern RM
		Any one from below list
2	HUF Address proof	1)Bank statement ( Not less than 3 months ) 2)Banker's letter 3)Passbook It Should be signed by authorized person with the HUFstamp and IPV should be done by the concern RM
		Any one from below list
3	HUF Bank Proof	1)Bank Statement ( Not less than 3 months ) 2)Cancelled cheque ( Original Cancelled Cheque with the client signature ) 3)Banker's letter on bank letter head 4)Passbook , bank proof should be containing IFSC Code MICR, AC type and it should not be not more than 3 month old. And it Should be signed by authorized person
5	PAN CARD for Karta and all co parceners	pan card copy of all the holders with self attestation and HUFstamp also IPV should be done by the concern RM
6	Address proof for Karta and ( All Co -Parceners )	Addhar card / passport / bank statement / Driving License with self attestation with and IPV should be done by the concern RM
7	List of Co- Parceners	List of Co-Parceners with the co -parceners signatures and HUF Stamp
8	Annual Income	Income should be ticked in AOF
9	Net worth as on date	Net worth and as on date should be mentioned in AOF
10	Nature of business	should be mentioned in the AOF
11	Mobile no / Email id	should be mentioned in the AOF
12	Advisory and group name to be mentioned on the form -	Mapping details - Rm name and group name should be mentioned on the application

13	All Kyc Documents should be verified with the original one and IVP stamp should be there on all the kyc documents	In person verification stamp should be there on all the kyc documents by the concern RM
14	UBO & NPO agreement should be signed by Authorized person	It should be signed by authorized signatories as per mode of operation given in Board Resolution
15	Risk Profiler / Fee schedule / IPS Details should be mentioned in the AOF	Ac would not be processed , if fee / risk profile / IPS details will not be mentioned in the AOF
16	Also note CVL kra / Kyc details should be matched with NSDL Site and validated otherwise account will not be process further	