

Check List for opening - Individual Account

Sr. No	Required Documents	List of Documents Account holder should provide
1	Account holder Pancard	Account holder Pan with the signature and IPV should be done by the concern RM
		Any one from below list
2	Account holder Address proof	1) Aadhaar Card
		2) Voter ID
		3) Passport
		4) Driving license
		It Should be signed by authorized person and IPV should be done by the concern RM
		Any one from below list
3	Account holder Bank Proof	1) Bank Statement (Not less than 3 months)
		2) Cancelled cheque (Personalised cheque)
		3) Banker's letter on bank letter head
		bank proof should be containing IFSC Code
		MICR, AC type and it should not be not more than 3 month old. And it Should be signed by authorized person / and IPV should be done by the concern RM
4	Annual Income	Income should be ticked in AOF
5	Net worth as on date	Net worth and as on date should be mentioned in AOF
6	Mobile no / Email id	Should be mentioned in the AOF/ Should be match with NSDL Site as well.
7	Advisory and group name to be mentioned on the form -	Mapping details - Rm name and group name should be mentioned on the application
8	All Kyc Documents should be verified with the original one and IPV stamp should be there on all the kyc documents	In person verification stamp should be there on all the kyc documents by the concern RM
9	Risk Profiler / Fee schedule / IPS Details should be mentioned in the AOF	Ac would not be processed , if fee / risk profile / IPS details will not be mentioned in AOF
10	Also note CVL kra / Kyc details should be matched with NSDL Site and validated for all the holders otherwise account will not be process further.	KYC documents (pan / address proof) required for all the holders in case client wish to have second holder / Third Holder in the account along with the signature in required places

11	NOMINEE DETAILS	<p>NOMINEE DETAILS IS MANDATORY IN INDIVIDUAL ACCOUNT. ADDITIONALLY NOMINEE PROOF IS ALSO MANDATORY.</p> <p>Proof: Pan Card/Aadhaar card.</p>
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