Check List for opening Partnership firm /LLP Account for Advisory - Non Individual Ac

Sr	Required Documents		List of Documents Client Should provide
1	Partnership firm Pancard		Partnership firm Pan card with the original Partnership firm stamp authorized person signature and IPV should be done by the concern RM
			Any one from below list
2	Partnership firm Address proof		1)Bank statement (Not less than 3 months)
			2)Banker's letter
			It Should be signed by authorized person with the Partnership firm stamp and IPV should be done by the concern RM
			Any one from below list
3	Partnership firm Bank Proof		1)Bank Statement (Not less than 3 months)
			2)Cancelled cheque (Original Cancelled Cheque with the client signature)
			3)Banker's letter on bank letter head
			bank proof should be containing IFSC Code
			MICR, AC type and it should not be not more than 3 month old. And it Should be signed by authorized person
4	Certificate of Incorporation-		with the Partnership firm stamp and authorized person signature
5	Pancard for (For a11 the Partners)		pan card copy of all the Partners with self attestation and Partnership firm stamp / also IPV should be done by the concern RM
6	Address proof- (All the Partner)		Addhar card / passport / bank statement / Driving License with self attestation with and IPV should be done by the concern RM
7	Board resolution-		On Original Letterhead with the original stamp of Partnership firm and authorized person signature
8	List of Partners		On Original Letterhead with the original stamp of Partnership firm with all the Partners signatures
9	List of authorized signatories on Partnership firm letter head		On Original Letterhead with the original stamp of Partnership firm with all the authorized Persons signature

			(as per board resolution)
10	Shareholding pattern with percentage on Partnership firm letter head		On Original Letterhead with the original stamp of Partnership firm and authorized person signature
11	Balance sheet and P & L of last two years / Net worth certificate / Declaration of Partnership firm (for not providing any financials)		with the Partnership firm stamp on 1st and last page of pnl & balance sheet with the authorized person signature
12	Partnership firm Deed		Partnership firm Deed Required with the original Partnership firm stamp and authorized person signature on the first and the last page of deed
14	Annual Income		Income should be ticked in AOF
15	Net worth as on date		Net worth and as on date should be mentioned in AOF
16	Nature of business		should be mentioned in the AOF
17	Mobile no / Email id		should be mentioned in the AOF
18	Advisory and group name to be mentioned on the form -		Mapping details - Rm name and group name should be mentioned on the application
19	All Kyc Documents should be verified with the original one and IVP stamp should be there on all the kyc documents		In person verification stamp should be there on all the kyc documents by the concern RM
20	UBO & NPO agreement should be signed by Authorized person		It should be signed by authorized signatories as per mode of operation given in Board Resolution
21	Risk Profiler / Fee schedule / IPS Details should be mentioned in the AOF		Ac would not be processed , if fee / risk profile / IPS details will not be mentioned in the AOF
22	Note : In case if some other Partnership firm is holding stage in shareholding perttern , than require Partnership firm wise details for the said Partnership firm		Also note CVL kra / Kyc details should be matched with NSDL Site and validated otherwise account will not be process further