

## Account Details Addition/Modification Request Form (Trading/Demat A/c)

[illegible]

Date: 

D	D
---	---

M	M
---	---

Y	Y	Y	Y
---	---	---	---

PAN									
-----	--	--	--	--	--	--	--	--	--

[illegible]

Dear Sir/Madam,

I/We request you to update the following addition/modification in my/our all Trading Account/s (Primary & Sub accounts - if any) & Demat Accounts (opened with same holding pattern - Sole/ Joint or being managed by the same set of Authorised signatory/ies - in case of non-individual account).

Please fill all the details in BLOCK LETTER in english & fill separate request for NSDL & CDSL (Please mark on the appropriate column)

## ADDRESS & CONTACT DETAILS MODIFICATION

☐ Correspondence      ☐ Permanent / Registered

Address \_\_\_\_\_

Landmark \_\_\_\_\_ City \_\_\_\_\_

PIN\*  State  Country

[illegible]

Alternate Mobile:             ☐ Self ☐ Other than Self

Email ID: \_\_\_\_\_ Email ID Owner of ☐ Self ☐ Other than Self

#Mobile No./Email ID is of "Other than Self", Please provide the following details:

Email ID /Mobile No ☐ Spouse ☐ Dependant Children ☐ Dependant Parent ☐ Authorised Signatory ☐ Director ☐ Trustee

Name of the person whose Mobile No / Email ID has been provided \_\_\_\_\_

**BANK MODIFICATION** ☐ Trading ☐ Demat [ ☐ Charge Bank Account ☐ Dividend Account# ]

\*Bank Name \_\_\_\_\_

Bank A/c No. \_\_\_\_\_ A/c Type \_\_\_\_\_

MICR No \_\_\_\_\_ IFSC Code \_\_\_\_\_

Branch Address \_\_\_\_\_

## # Demat Bank details for Dividend account (If different from above)

Bank Name

Bank A/c No. \_\_\_\_\_ A/c Type \_\_\_\_\_

MICR No \_\_\_\_\_ IFSC Code \_\_\_\_\_

Branch Address \_\_\_\_\_

**DEMAT MODIFICATION (TRADING ACCOUNT)** ☐ \*Link ☐ #De-link

\*DP ID \_\_\_\_\_

\*Demat Account Number \_\_\_\_\_

#DP ID\_\_\_\_\_

#Demat Account Number

Note:

I/We the under mentioned Demat/Trading Account holders hereby agree, undertake and declare that the aforementioned services provided by Axis Securities Limited are subject to the Terms and Conditions mentioned herein and as amended from time to time.

KRA : I/We Wish to update the above changes in KRA/CERSAI/DEMAT/TRADING

Declaration: I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief. In case any of the above mentioned information is found to be false or untrue or misleading or misrepresenting, I/We am/are aware that I/We may be held liable for it. I have also read the term and condition mentioned on Page 2

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

☒ First /Sole Holder /Authorised Signatory

~~Second Holder Signature~~

 Third Holder Signature

Dispatch details:

## Account Modification - Operations

Aurum Q Parc, Q2 Building, Unit No. 1001, 10th Floor, Level - 6, Plot No. 4/1 TTC, Thane - Belapur Road, Ghansoli, Navi Mumbai.

Pin Code - 400710.

## DOCUMENTATION REQUIRED FOR PROCESSING ACCOUNT MODIFICATION REQUESTS

### Annexure – I : Documents Required

- Supporting documents (applicable as per below matrix) must be
  - attested by Sole/all Joint Holders/ Authorized signatories as per mode of operations – For Non-Individual accounts
  - duly certified as 'Verified with Original' by Branch Official under branch stamp (with his/her Full Signature mentioning Name, Designation and Employee code)
- Trading Account Holder must be Sole/ First holder in Bank/ Demat Account to be linked with Trading Account
- In case of availability of multiple Demat and/or Bank accounts in Trading account, newly linked/added Demat and/or Bank account shall be marked as Default
- The modification request form (alongwith applicable supporting documents) are required to be dispatched/ submitted to :

### Account Modification - Operations

Axis Securities Limited,  
iRise Building, 1st Floor, Aurum Qparc, Thane-Belapur Road  
Ghansoli, Navi Mumbai, Maharashtra – 400710

#### A) Common Documents:

- Application Form Duly Filled and signed by All Holders/ Authorized signatories as per mode of operations – For Non-Individual accounts
- Proof of Identity (Of Sole Holder or either of Holders Visiting the Branch and with Identifiable Photograph)- Copy of any of the following documents
  - 1) PAN Card
  - 2) UIDAI (Unique Identification Authority of India)- Aadhaar Card
  - 3) Passport, which is valid
  - 4) Voter ID Card
  - 5) Driving License which is valid

#### C) Additional Documents: Addition of Bank Details

- Proof of Bank Account (In the name of Sole/First Holder)- Copy of any of the following documents consisting MICR details:
  - 1) Personalized Cancelled Cheque Leaf
  - 2) Bank Statement/ Passbook (with transaction not older than three month)
  - 3) Branch MICR confirmation letter with the bank details
- Power of Attorney (POA) (Applicable if to be linked with Trading Account) Duly executed on non-judicial stamp paper of Rs. 500/- or with franking of equivalent amount & signed by Client & all Joint holders in Bank account to be linked with the Trading Account

#### B) Additional Documents: Change of Address

- Proof of New Address –  
Copy of any of the following documents
  - 1) UIDAI (Unique Identification Authority of India)- Aadhaar Card
  - 2) Passport, which is valid
  - 3) Voter ID Card
  - 4) Driving License which is valid
  - 5) Electricity Bills (not more than three months old)
  - 6) Residence Telephone Bills (not more than two months old)
  - 7) Leave and License Agreement / Registered Agreement for sale.

#### D) Additional Documents: Addition of Demat Details with Trading Account

- Proof of Demat Account (In the name of Sole/First Holder)- Copy of Client Master List (CML) / Holding Statement duly attested by issuing Depository
- Demat Debit and Pledge Instruction (DDPI) - Duly executed on non-judicial stamp paper of Rs. 500/- or with franking of equivalent amount & signed by Client & all Joint holders in Demat account to be linked with the Trading Account.
- SMS Alert Facility must be enabled in New Demat Account to be linked with Trading Account (Separate Request for enabling SMS Alert facility needs to be obtained if already not activated)

### Annexure – II : Terms & Conditions for Requisition for DIS Booklet through Website/Tele Depository and

#### Transaction & Holding Statement Through Website and/or By e-mail

1. I/ We agree that delivery Instruction Slip (DIS) booklet requested through internet Banking depository/tele depository service should be treated as are request given by me/us in terms of the NSDL/CDSL requirement entirely as to our risk and consequences. The DP shall be absolved of its duties/liabilities if the DIS Booklet requested is dispatched at my/our registered address for communication as recorded in above stated Demat Account (as intimated and recorded by the Axis Securities Limited from time to time) at application cost (if any) that the DP may now or subsequently prescribe
2. I / We am / are aware that I / We will not receive the transaction statements in paper form.
3. I / We will take all the necessary steps to ensure confidentiality and secrecy of the login name & password of the internet / e-mailed account.
4. I / We am / are aware that the transaction statement may be accessed by other entities incase the confidentiality / secrecy of the login name and password is compromised. I / We take the entire responsibility of the same.
5. I / We agree that the transaction statements are sent by email, I / We shall immediately inform the DP about change in e-mail address, if any.
6. I / We agree and aware that DP shall have the right to terminate such service provided a written notice is given atleast 10 days in advance and vice versa.
7. I / We agree that the above terms and conditions are in addition to and not in contravention of the terms and conditions forming a part of the "Rights and Obligations of the beneficial Owner and Depository Participant" signed by me / us at the time of opening the Demat Account.