
INSTRUCTIONS FORM FILLING & REQUIREMENTS

1. Please check if all 28 signatures with the hand symbol are signed.
 2. In case of multiple holders, signatures are listed as S(sign no.)/ of 28, SH (2nd Holder) (sign no.) of 21, TH (3rd Holder) (sign no.) of 11.
 3. Your photographs have to be affixed on the form and signed across. Self attested copy of PAN card is mandatory.
 4. All Corrections on the form should be countersigned with full signature. White ink is not allowed either in form or agreement.
 5. Overseas/Foreign address is mandatory
 6. Please fill all the details in ENGLISH & BLOCK/CAPITAL LETTERS.
 7. Thumb impressions and signatures other than English or Hindi or any of the other language not contained in the 8th Schedule of the Constitution of India must be attested by a Magistrate or a Notary Public or a Special Executive Magistrate.
 8. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents i.e Existing Bankers, Authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy /Consulate General in the country where the client resides (2 Copies each).
 9. If any proof of identity or address is in a foreign language, then translation into English is required. Supporting KYC document should necessarily in English.
 10. If correspondence & permanent address are different, then proofs for both have to be submitted.
 11. In case of Merchant Navy NRI's, Mariner's declaration is mandatory & valid certified copy of CDC (Continuous Discharge Certificate) and the latest contract letter is to be submitted.
 12. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, Senior politicians, Senior Government/judicial/ military officers, Senior executives of state owned corporations, important political party officials, etc.
 13. One set of Photograph is required for all Bank and Demat Account holders. Photograph is compulsory for nominee in Demat Account.
 14. Please submit PIS Permission Letter before Activating the Account.
 15. Documents having an expiry date should be valid on the date of submission.
 16. Demat Master or recent holding statement issued by DP with the name of the Client to be submitted.
 17. Copy of cancelled cheque specifying name of the client, MICR code or/ and IFSC code of the bank should be submitted.
 18. Name and address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
 19. Additional KYC Form duly filled in along with photograph to be provided.
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NOTES

1. In case of non face to face customers, the KYC documents should be attested by Indian Embassy or Consulate or Notary or Existing Bankers and should be accompanied by any one of the following additional documents:
 - i. A self-drawn cheque drawn on a bank account abroad.
 - ii. A self-drawn cheque drawn on a bank account abroad.
 - iii. A self-drawn cheque drawn on a bank account abroad.
 - iv. Original overseas/ Indian Bank Statement not more than 3 Months old from the date of A/c opening with at least 3 customer-induced transactions.
 - v. Original overseas/ Indian Credit Card Statement not more than 3 Months old from the date of A/c opening.
 - vi. Attested copy of Passbook issued by an Indian Bank showing Name, account number etc. with recent entries dating not more than 3 months from the date of account opening with minimum 3 customer-induced transactions.
2. Proof of both Indian and foreign address to be submitted.
3. All communication shall be sent at the address of the sole/first holder only.
4. Online Trading facility for US based clients is currently not offered by AxisDirect.

INSTRUCTIONS – NOMINATION FOR DEMAT ACCOUNT

1. The nomination can be made only by individuals holding beneficiary owner accounts on their own behalf singly or jointly. Non- individuals including society, trust, body corporate, partnership firm, karta of Hindu Undivided Family, holder of power of attorney cannot nominate. If the account is held jointly all joint holders will sign the nomination form.
 2. A minor can be nominated. In that event, the name and address of the Guardian of the minor nominee shall be provided by the beneficial owner.
 3. The Nominee shall not be a trust, society, body corporate, partnership firm, karta of Hindu Undivided Family or a power of Attorney holder. A non-resident Indian can be a Nominee, subject to the exchange controls in force, from time to time.
 4. Nomination in respect of the beneficiary owner account stands rescinded upon closure of the beneficiary owner account. Similarly, the nomination in respect of the securities shall stand terminated upon transfer of the securities
 5. Transfer of securities in favour of a Nominee shall be valid discharge by the depository against the legal heir.
 6. The cancellation of nomination can be made by individuals only holding beneficiary owner accounts on their own behalf singly or jointly by the same person who made the original nomination. Non- individuals including society, trust, body corporate, partnership firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot cancel the nomination. If the beneficiary owner account is held jointly, all joint holders will sign the cancellation form.
 7. On cancellation of the nomination, the nomination shall stand rescinded and the depository shall not be under any obligation to transfer the securities in favour of the Nominee.
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